**LMETB RAA Supporting Statement for Access Transfer and Progression**

The following statement must be read in conjunction with LMETB’s RAA policy on Access, Transfer and Progression. It sets out the specific procedure that must be followed for LMETB learners following the RAA Apprenticeship programme.

**Specific entry requirements are as follows on the RAA:**

**Access:**

**Programme access arrangements are as follows:**

* Interview: Apprenticeship applicants will be selected by an interview with the prospective employer.
* Registration: SOLAS registers successful apprenticeship applicants as the Regulatory Authority for the Apprenticeships.

**Minimum entry requirements are as follows:**

* Applicants will be required to complete an initial aptitude test,
* Must be 17 years or older,
* Must have achieved a passing grade (O6/H7) in 5 or more subjects (to include Maths and English) at Ordinary Level in the Leaving Certificate, or an equivalent qualification.
* For those who may not hold this certification, equivalence may be decided through a Recognition of Prior Learning (RPL) procedure.

**Skills and attributes for apprenticeship applicants are as follows:**

* Must be numerate and literate,
* Have good learning skills,
* Be interested in manufacturing technology and customer service,
* Have the ability to absorb product knowledge,
* Be motivated and analytical,
* Possess effective communication skills, and excellent interpersonal skills,
* Be able to work as a team member, be adaptable and flexible.

Where candidates do not possess the above qualifications, they may access the RAA programme by making an application using the RPL Policy. Information on how to make an application for RPL, including the forms to be completed for Access, Recognition of Certified Learning and Recognition of Prior Experiential Learning can be found via the LMETB Website under RAA tile. **Applications for RPEL must have a minimum of two years relevant experience in the Robotics and Automation industry that is deemed to be current. Each application for RPL will be taken into consideration by the ETB and will be assessed on an individual basis.**

**Transfer:**

Transfer is a process where an apprentice can transfer from one programme to another by being awarded a general credit to recognise LO’s already achieved in the previous programme. With regard to specific skills and competency development goals of individual apprenticeships, it is not practical or feasible to support arrangements for the formal internal transfer between apprenticeship programmes. However LMETB will support apprentices who wish to exit the programme. Apprentices who have achieved modular components of New style Post 16 Apprenticeships may be eligible to use those awards towards the achievement of alternative/additional provider’s certifications or access to other programmes offered by different providers. LMETB will support a learner who wishes to exit the programme and enrol on an alternative programme.

1. **Progression**

LMETB New Post 16 Style Apprenticeship, including RAA Apprenticeship graduates may progress to numerous progression pathways to Levels 7 and 8 HE programmes including:

Electrical and Engineering

• Bachelor of Engineering

• Energy Systems Engineering

• Aerospace Engineering

• Agricultural Engineering

• Industrial Engineering

• Mechatronics Engineering

Progression from the New Post 16 Apprenticeship Programme to different institutes will be supported by LMETB. Clear pathways will be communicated to all apprentices who have graduated from the programme. An apprentice may then seek entry to a subsequent programme of education and training of higher NFQ, subject to approval by individual institutions on an individual basis.

Applicants are advised to refer to the LMETB policy on RPL, and the Apprenticeship Learner Handbook when seeking further information on the RPL process.