

**Integration Grant Supports to Ukraine (Migrant) Young People**

**Youth Organisation / Youth Clubs**

**2024**

**Guidance Note**

**and**

**Application Form**

Guidance Note:

1. **Introduction**

The Department of Children, Equality, Disability, Integration and Youth (D/CEDIY) has €2.0 million available in 2024 for current (revenue) funding grants for the this initiative. This grant scheme aims to support youth organisations and youth clubs to support young people who have fled from the war in Ukraine[[1]](#footnote-1) and are being integrated into communities in 2024.

Each ETB has been provided with an allocation of funding and has been requested to assess applications and prioritise these to make the best use of the funding allocation provided. It is important to note the following:

* All grants are made at the discretion of the Education and Training Board.
* There is a limited amount of funding available and not all applications may receive funding on this occasion or may not receive the full amount requested.
* Subject to the condition above, ETBs may accept applications that are in excess of the maximum grant, amounts in excess of the maximum can be considered if funding is available following initial assessment of eligible applications.
* Any applications that cannot be funded on this occasion may be reconsidered should additional funding become available.
* The ETB may take into account or carry out projects in conjunction with National Youth Organisations active in the ETB functional area.
* The ETB may take into account the local co-ordination of responses to the Ukrainian crisis to help ensure that locally identified initiatives can be supported where possible.

Funding grants of up to a maximum of:

* An amount as determined by the ETB to funded organisations under the UBU Your Place Your Space Funding scheme / Youth Information Centre Scheme, having regard to the overall funding available.
* €1,000 per youth club or group eligible to apply for funding under the 2024 Local Youth Club Grant Scheme and having received a grant in 2022 and/or 2023. New clubs established under this initiative in 2023 are also eligible to receive funding.
* Up to €3,000 for new youth clubs being set up to support the integration of young people who have fled from the war in Ukraine with the local community.

Grant funding will be available for the following:

* Providing additional places or hours for a UBU Your Place Your Space funded organisation to support interventions for young people who have fled from the war in Ukraine as they integrate into Irish society,
* To set up youth clubs that bring together local and young people who have fled from the war in Ukraine with a view to providing young person led activities, and opportunities for integration and cultural exchanges across the community,
* To provide for activities by existing youth clubs as they engage with new communities of young people who have fled from the war in Ukraine and assist in their integration with their new communities.
* Actions by ETBs in support of young people who have fled from the war in Ukraine by engaging with locally supported initiatives, in particular with youth clubs in their functional area, which have been notified to the Department in advance.

Actions in support of the objectives noted above

* Youth related activities, including trips, events, etc.
* Increased programme or operational / administration costs or non-capital purchases.
* Staff training.
* Volunteer training for youth clubs (e.g. mentoring, First aid, Children First, general administration).

1. **Eligible funded organisations/information centres/clubs**

The scheme is open to those youth services/youth centres or clubs which are operating or will operate during 2024 under the following headings:

* a funded organisation receiving targeted youth funds (UBU Your Place Your Space),
* Youth Information Centres funded through D/CEDIY approved grants, or
* a youth club/organisation which is eligible to apply for or is in receipt of a grant under the Local Youth Club Grant Scheme. Clubs established under this scheme in 2023.

Expenditure in support of activities by eligible funded organisations/ information centres/ clubs is limited to the calendar year of 2024.

1. **Complete the application form attached**

Please ensure you complete every section of the form; please **DO NOT** leave any section blank. Please state **NOT APPLICABLE** in sections not relevant to your application.

If you require any assistance in completing this application, please contact your local Education and Training Board Youth/Liaison Officer, if you are a local youth service or youth club.

**Applications which are submitted with incomplete information will lead to a delay. It may not be possible to assess such applications and as a result the applicant may lose the opportunity to be included in the scheme.**

1. **Reporting and Conditions of Funding to be applied**

*Overview*

Information on young people who have fled from the war in Ukraine should be collated so that it can be reported separately. It is a condition of funding that it is used for the purpose stated in the application and as agreed with the ETB. Please see the eligibility requirements below. The scheme rules for UBU Your Place Your Space, Youth Information Centres and youth club grants in respect of oversight and governance are to be applied.

*Reporting*

The Department will seek information under the following headings (subject to change depending on reporting requirements) on two occasions during the year, or as necessary should the needs arise:

UBU Your Place Your Space/ Youth Information Centres:

* Number of individual young people who have fled from the war in Ukraine engaged by age group,
* Numbers of young people who have fled from the war in Ukraine per type of support (P&OR 6.3)
* Total hours working with young people who have fled from the war in Ukraine, (count all interactions for each type of support for the young persons including group activities and one to ones).

It is expected that there will be two requests for information to be provided by UBU Your Place Your Space/ Youth Information Centres: June 2024 and December 2024.

Youth Clubs:

* Number of new youth clubs set up with 25% to 50% young people who have fled from the war in Ukraine attending,
* Number of lead volunteers,
* Number of existing youth clubs in which young people who have fled from the war in Ukraine are regular participants,
* Total of young persons attending and number of young people who have fled from the war in Ukraine attending clubs receiving a grant under this scheme.

ETBs will be asked to provide summary information on the number of youth clubs availing of the grant before year end, and a short report from the youth clubs on the numbers of clubs and number of young people who have fled from the war in Ukraine attending before end Q1 2025.

As the situation is rapidly changing, the Department may be requested to gather additional information over the course of the year. Your co-operation here would be appreciated.

A short end of year progress report will also be requested through the ETBs. This will include a short expenditure statement, and an opportunity for organisations to provide evidence on the effectiveness of the funding in supporting integration.

The Department will also request the ETBs to source examples of innovative approaches to integration, good practice, and positive community engagement. It is intended to share this information with other ETBs / officials and these may be referred to in public statements.

1. **Submitting your Application/deadlines**

Applications must be submittedto the local **Education and Training Board by the specified closing date.** One application is permitted per funded organisation, youth club, youth information centre.

**ELIGIBILITY CRITERIA - IMPORTANT NOTES**

* Grants awarded must be fully spent in **2024**.
* The additional funding is to be used predominantly for the purposes of ensuring the delivery of services/supports to young people, i.e. not solely for administrative or other organisational purposes.
* The scheme is open to a funded organisation in receipt of targeted youth funds, Youth Information Centres funded by D/CEDIY approved grants, or a youth club/organisation that is eligible to apply for or is in receipt of a 2024 grant under the Local Youth Club Grant Scheme and are operating or will operate during 2024. Clubs established under this scheme in 2023.
* The grant is aimed at supporting activities for young people, with eligible contributions to actions including but not limited to:
  + Providing additional places or hours for a UBU Your Place Your Space funded organisation to support interventions for young people who have fled from the war in Ukraine as they integrate into Irish society,
  + To set up youth clubs that bring together local and young people who have fled from the war in Ukraine with a view to providing young person led activities, and opportunities for integration and cultural exchanges across the community,
  + To provide for activities by existing youth clubs as they engage with new communities of young people who have fled from the war in Ukraine and assist in their integration with their new communities.
  + Actions by ETBs in support of young people who have fled from the war in Ukraine by engaging with locally supported initiatives, in particular with youth clubs in their functional area, which have been notified to the Department in advance.
* Grants will be made available subject to compliance with the requirements of Department of Public Expenditure and Reform Circular 13/2014. Eligible expenditure must have been incurred before 31 December 2024. Applications should only be submitted for funding which can be fully expended and accounted for in 2024. **No funding can be carried forward into 2025**.
* Evidence of expenditure (e.g. receipts, invoice or equivalent) must be available on request.
* Duplication or displacement of Exchequer funding must be avoided.  The expenditure involved must not be funded already and it is not to be used as ‘match funding’ for other grants.
* Any additional funding provided under this initiative is a one off contribution and will not form part of the base funding for 2025.
* It is open to funded organisations, clubs, ETBs to act collaboratively where this will achieve efficiencies or other added value in line with the conditions noted above. This includes collaborating with other agencies or national youth organisations active in the area. For example – volunteer recruitment drives, capacity building activities and joint training initiatives.
* Where a collaborative exercise is being undertaken a lead organisation must be nominated and a joint application may be made. This pools the individual amounts available and participants are each deemed to have made an application.

**APPLICATION FORM**

1. **Service/Organisation/Club Details**

**1.1 Please state the ETB area in which the funded organisation/centre/club operates:**

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| --- | --- |
| |  | | --- | |  | |

**1.2 Please state**

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| --- |
| Name of Funded Organisation/Information Centre/Youth Club/Organisation (Delete as applicable): |
|  |
| Note: for joint applications – the lead should be named first, followed by all participants |
| **1.3 Please confirm you are in receipt of funds under (Tick relevant heading)** |
| UBU/Targeted Youth Funding Local Youth Grant Scheme |
| Youth Information Centre |

**1.4 Contact Address for Service/Organisation/Club/YIC (Please note all communications in relation to the application will go to the details supplied here):**

|  |
| --- |
| Name: |
| Role: |
| Address 1: |
| Address 2: |
| City/Town: |
| County: |
| Email: |
| Telephone: |
|  |
| **1.5 Bank Details –** **for receipt of grant** |
| **Please confirm if the ETB has & can use your current banking details:** **Yes: No**  (If No – Please confirm your bank details with this application or directly with your ETB.) |
| **1.6 In relation to the response measure relevant to this application, please state below if you have been approved for funding from any other source** |

**Yes: No**



**If yes please state other funding source:**

|  |
| --- |
| Please state: |
| Tax Registration Number: |
| Tax Clearance Certificate Number: |
| Tax District: |
| CHY Number (if appropriate): |

**1.7 Tax Clearance (Please attach a copy of your current Tax Clearance Information):**

1. **Current Grant Application Details – Consumables and related overheads**

**Please provide details of the measure/s for which this grant is being sought:**

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| --- | --- | --- |
| Amount Requested: €  Purpose for which funding is being sought(100 words max):  Please state briefly your view on how this will assist young people who have fled from the war in Ukraine integrate into Irish society (100 words max.)  I confirm quotes, invoices, receipts or equivalent evidence will be provided to the ETB on request: (Please Tick) | | |
| 1. **DECLARATION OF ACCEPTANCE**   On behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(insert name of the service/organisation),* we apply for a once-off grant to cover expenditure arising from the provision of additional one-off supports to young people and declare that the information given in this application is true and complete to the best of our knowledge and belief. We consent to the Department or the relevant ETB making enquiries to a third party if necessary regarding details of the funding application.  We understand that information supplied in or accompanying this application may be made available on request under the Freedom of Information Act 2014. We also understand that making application is no guarantee of funding.  We also accept, as a condition for the award of a grant, that it involves no commitment to any other grants from *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*ETB, the Department of Children, Equality, Disability, Integration and Youth or from any Government Department. .  The funds will be applied for the purposes set out in our application and we undertake that funding from any other source will not be used for the same purpose. In the event that we are unable to spend the grant for the purposes set out in our application, we agree to return the grant. We understand that the Department of Children, Equality, Disability, Integration and Youth or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ETB may seek the refund of the grant if we fail to comply with these conditions. |  |

We hereby apply for grant funding and accept the above Terms and Conditions:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (CEO, Director or Chairperson)

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **and** Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. While the majority of these young people are Ukrainian, ETB and youth support groups should be aware that young people of other nationalities, who were living in Ukraine when the war began, have settled in Ireland under the EU Temporary International Protection Directive. [↑](#footnote-ref-1)