

Minutes of Meeting held on Friday, 29th September 2023

A meeting of Louth and Meath Education and Training Board commenced at 3.00 p.m.

The meeting took place in LMETB Administrative Offices, Abbey Road, Navan, County Meath.

CATHAOIRLEACH:	Mr. Martin G. O'Brien, Chief Executive
BAILL I LATHAIR:	Cllr. Amanda Smith, Ms. Caroline Canny, Ms. Siobhán Greer, Cllr. Paul McCabe, Cllr. Eileen Tully, Cllr. Marianne Butler, Cllr. Maria Murphy, Cllr. Wayne Harding and Mr. Barry McCourt.
BAILL I LATHAIR LÍNE:	Mr. Bill Sweeney, Cllr. Gerry O'Connor, Cllr. Andrea McKevitt, Ms. Malgorzata Gilani, Mr. Billy Doyle, Cllr. Kevin Meenan, Cllr. Nick Killian and Mr. Damian Kearns.
AS LÁTHAIR:	Máirín Uí Fháinnín Uasal and Cllr. John Sheridan.
AR FREASTAIL:	Ms. Sadie Ward McDermott, Director of FET Mr. Brian Murphy, Director of OSD Ms. Sinead Murphy, APO Land & Buildings Mr. Frank Smith, APO Corporate Services Ms. Carmel McEvoy, PA to Chief Executive
AR FREASTAIL LÍNE:	Ms. Fiona Kindlon, Director of Schools Ms. Roisin Duffy, APO Finance

1. Order of Business

1.1 Welcome by CE

CE noted that it fell to him under standing orders to chair the meeting in the absence of a Chairperson following the passing of Cllr. O'Reilly and in the absence of a Deputy Chairperson following Cllr. McKevitt's resignation on the grounds that she is now an LMETB employee. CE noted that a number of members are attending remotely via videoconference. In satisfying

himself that a quorum existed, CE noted that all members in attendance remotely via videoconference had their TEAMS cameras on.

1.2 Remembrance of Cllr. O'Reilly

Attendees expressed their condolences to Cllr. O'Reilly's family and friends, their grief at the loss of a colleague and friend, noted the magnitude of the loss suffered by many and particularly his family, referred to the outpouring of grief following his passing, his academic achievements and plans, his enthusiasm, professionalism and hard work, noted his contribution to Dunboyne, LMETB, Meath County Council and in many other fields and expressed deep regret and sadness that a life and career which promised even more has been cut short.

1.3 Conflicts of interest

The CE noted that the conflict of interest form was being circulated to members and asked members to advise of any conflicts of interest in relation to any item on the agenda. No conflicts of interest were declared.

1.4 Apologies, condolences and congratulations

Apologies were noted from Máirín Uí Fháinnín Uasal and Cllr. John Sheridan.

Condolences were expressed in the usual respectful manner.

1.5 Absences

It was resolved **R. 01/09/2023** to approve the absence of LMETB members: Máirín Uí Fháinnín Uasal and Cllr. John Sheridan.

Proposed: Cllr. Maria Murphy

Seconded: Ms. Siobhán Greer

2. Board roles and membership

2.1 Nomination of Chairperson to replace the late Cllr. O'Reilly

It was resolved **R. 02/09/2023** to approve the appointment of Cllr. Wayne Harding as LMETB Chairperson:

Proposed: Cllr. Paul McCabe

Seconded: Cllr. Maria Murphy

It was agreed that CE would continue to chair the meeting until its conclusion.

2.2 Nomination of Deputy Chairperson to replace Cllr. McKevitt

It was resolved **R. 03/09/2023** to approve the appointment of Cllr. Maria Murphy as LMETB Deputy Chairperson:

Proposed: Cllr. Gerry O'Connor

Seconded: Ms. Siobhán Greer

2.3 Nomination of member to replace Mr. Paul Dermody

APO CES advised members that LMETB sought direction from the Department of Education regarding the process to be used to replace Mr. Dermody on the Board and that the Department advised that *“The Board can pick one of the persons nominated by the specified bodies in 2019”*.

APO CES referred members to the documentation provided with the agenda and noted that it contains the list of those nominated in 2019. APO CES advised that it was the CE’s suggestion that the Board consider nominating Ms. Tara Walker and that the documentation included a letter of nomination from The Restaurants Association and her profile received in 2019.

APO CES advised that Ms. Walker has confirmed that she is agreeable to having her name put forward for consideration and that she fulfils the eligibility requirements under the 2013 ETB Act.

It was resolved **R. 04/09/2023** to approve the appointment of Ms. Tara Walker as LMETB Board member to replace Mr. Paul Dermody.

Proposed: Cllr. Marianne Butler

Seconded: Cllr. Paul McCabe

<h2>3. Minutes and matters arising</h2>
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3.1 It was resolved **R. 05/09/2023** to adopt the minutes of the meeting of the Louth and Meath ETB Board held on 20th July 2023.

Proposed: Cllr. Paul McCabe

Seconded: Ms. Siobhán Greer

3.2 Matters Arising:

There were no matters arising.

4. Board self-assessment survey

5. Finance

5.1 Finance Update

APO Finance took members through the finance update for the period January to August 2023. The Chairperson thanked APO Finance for her report and invited questions and comments from members.

It was resolved **R. 06/09/2023** to approve the finance update.

Proposed: Cllr. Maria Murphy

Seconded: Ms. Siobhán Greer

5.2 Approval received from Department of Education of temporary overdraft as requested on foot of LMETB board meeting held on 20th July 2023.

APO Finance reminded members that, at its previous meeting, the Board resolved to retrospectively approve, subject to approval of the Minister for Education, effective from 30th June to 18th July, a temporary overdraft of €30.40 for Ó Fiaich College, Dundalk to facilitate closure of the account. DOSD advised that approval of the temporary overdraft has been received from the Department of Education.

It was resolved **R. 07/09/2023** to accept the sanction of the Minister and approve the overdraft.

Proposed: Ms. Siobhán Greer

Seconded: Cllr. Maria Murphy

5.3 Ratification of revised payments limits

APO Finance advised that the current weekly payment limit with respect to payment of creditors from Bank of Ireland is €3m. Given the expanded operations, the transition of SAP to SUN where the creditors payments for RSTC will now be completed in the same creditors run as the rest of the LMETB creditors and the transition of monthly deduction payments to SUN LMETB is seeking an increase in the weekly creditors payment limit from €3m to €6m to cover payments in any single week up to €6m.

This was noted.

6. Correspondence

• Department of Education Circular Letters

<i>C/L ref</i>	<i>RE:</i>
0025/2023	Voluntary Search and Rescue Leave for Registered Teachers employed in Recognised Primary and Post Primary Schools
0030/2023	Grant Scheme in respect of Maternity Related Absences – Post Primary

0031/2023	Home Tuition Grant Scheme for 1. Children without a school place (NSP) – Application Forms are only available from the Educational Welfare Service (EWS), Tusla Education Support Service (TESS) – Application Form HT NSP23 and 2. Children in Care without a school place – (CIC) – Short Term Home Tuition Grant Scheme – Application Forms HT CIC23 are only available from a Social Worker. – Post Primary
0032/2023	Supervision and Substitution Scheme – Opt-in for Principals and Deputy Principals with effect from 1 September 2022 – Primary & Post Primary
0034/2023	DEIS (Delivering equality of opportunity in schools) Action Planning and Grant Allocation for all DEIS Schools – Primary & Post Primary
0035/2023	Teacher Supply Post Primary: Teaching Hours Extension Scheme for 2023/2024 – Post Primary
0036/2023	Publication of Child Protection Procedures for Primary and Post Primary Schools (revised 2023)
0037/2023	Partial Absences for Medical-Related Service Appointments - Arrangements for Post Primary Teachers
0038/2023	Building Momentum - A New Public Service Agreement 2021-2022 Implementation of Sectoral Bargaining with effect from 1 February 2022– Payment of PME/HDip Allowance to post primary teachers on the pre-2011 teacher pay scale – Post Primary
0039/2023	Primary Mathematics Curriculum for primary and special schools - Primary
0040/2023	Not on website
0041/2023	Revision of Teacher Salaries under Building Momentum - A New Public Service Agreement 2021-2023 (“The Agreement”) Application of pay adjustments due on 1 October 2023 – Primary & Post Primary
0042/2023	Revision of Salaries for Special Needs Assistants (SNAs) under Building Momentum - A New Public Service Agreement 2021-2023 (“The Agreement”) Application of pay adjustments due on 1 October 2023 – Primary & Post Primary
0043/2023	Revision of salaries of certain grades other than Teachers and SNAs employed by ETBs under Building Momentum - A New Public Service Agreement 2021-2023 (“The Agreement”) Application of pay adjustments due on 1 October 2023 – ETB’s
0044/2023	Revision of Salaries of School Secretaries and School Maintenance Staff in Community and Comprehensive Schools under Building Momentum - A New Public Service Agreement 2021-2023 (“The Agreement”) Application of pay adjustments due on 1 October 2023 -Primary & Post Primary
0045/2023	Revision of salaries for Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the 1978 Scheme under Building Momentum - A New Public Service Agreement 2021-2023 (“The Agreement”) – Primary & Post Primary
0046/2023	Not on Dept website
0047/2023	Adoptive Leave Scheme for Registered Teachers employed in Recognised Primary and Post Primary Schools – Primary & Post Primary
0048/2023	Adoptive Leave Scheme for Special Needs Assistants employed in Recognised Primary and Post Primary Schools – Primary & Post Primary
0049/2023	Election of new Boards of Management of Primary Schools – Primary Schools
0050/2023	Unpaid Leave for Medical Care Purposes for Registered Teachers employed in Recognised Primary and Post Primary Schools – Primary & Post Primary

0051/2023	Unpaid Leave for Medical Care Purposes for Special Needs Assistants employed in Recognised Primary and Post Primary Schools – Primary & Post Primary
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- Department of Further and Higher Education, Research, Innovation and Science Letters**

C/L ref	RE:

- Correspondence received from Department of Education**

Date Received	Subject
19/07/2023	DE Inspectorate Community College Dunshaughlin. Tuairisc le haghaidh Freagairt Scoile - Report for School Response
26/07/2023	DoE requesting response re. Any new financial irregularities
28/07/2023	DoE Requesting July Monthly Return due no later than Tuesday 8th August 2023
28/07/2023	Letter from Minister Norma Foley update in relation to the scale of school building programme & Project Ireland 2040 - email
31/07/2023	DoE re. Extension of Rental Period Bush PP 21/7/23
01/08/2023	Letter from Minister Norma Foley update in relation to the scale of school building programme & Project Ireland 2040 – Postal Letter
01/08/2023	DoE re. Extension of rental Period for Coláiste de Lacy
01/08/2023	DoE re. Extension of rental Period for Temporary Accommodation Ashbourne CNS
01/08/2023	H Loftus Ass. Sec. DoE acknowledging receipt of Letter re. St Peter's College Dunboyne on foot of LMETB BM 20/7/23 & noting same
09/08/2023	DoE acknowledging receipt of July 2023 Monthly Return
11/08/2023	DoE acknowledging receipt of email dated 11.8.23 from DOSD re. seeking retrospective approval for PLC bank overdraft
18/08/2023	DoE re. authorisation for overdraft sanction re. OFI for period 30/6/23-18/07/23
18/08/2023	DoE re. Application for Extension of HSCL Contract for One Academic Year not approved
21/08/2023	DoE re. advising sanction of overdraft facility for period 30.6.23 - 18.7.23 - hard copy letter
28/08/2023	DoE Requesting submission of August Monthly Return due no later than Tuesday 7th September 2023
06/09/2023	DoE re. Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)
07/09/2023	DoE acknowledging receipt of signed August 2023 Monthly Return
08/09/2023	DoE re. Return of unspent COVID-19 grants as at the end of the 2022-23 school year - due back by 30 September 2023
20/09/2023	DoE advising of DoE sign off on the LMETB 2022 Annual & Chairpersons Comprehensive Reports
25/09/2023	DoE - Important Information re Part 5 of the Disability Act 2005
25/09/2023	DoE requesting submission of Q3 2023 Non-Teaching Staffing Returns before 3/10/23

26/09/2023	DoE requesting submission of September Monthly Return due no later than Friday 6th October 2023
27/09/2023	DoE Message from DE Inspectorate Subject Inspection Community College Dunshaughlin Final Inspectorate Report
28/09/2023	DoE re. revised Child Protection Procedures

• **Correspondence received from Department of Further and Higher Education, Research, Innovation and Science (DFHERIS)**

Date Received	Subject
07/09/2023	Minister's Office DFHERIS - Acknowledging receipt of Letter 29/8/23 on foot of LMETB BM 20/7/23 re. DCFE & meeting request is under consideration

• **Correspondence received from other sources**

Date Received	From:	Subject
26/07/2023	SOLAS	SOLAS Annual Report and Financial Statements - 2022
27/07/2023	Léargas	Léargas - Notice of Payment from Erasmus+ PMM to LMETB RATOATH COLLEGE
31/07/2023	Léargas	Léargas re. 2023 Erasmus+ KA1 grant agreement - Templates Between Participants and Beneficiaries
01/08/2023	DCEDIY	DCEDIY advising Payment Letter LMETB UBU Q3
02/08/2023	SOLAS	SOLAS re. Notice of Upcoming ESF Audit Authority Audit
14/08/2023	ETBI	ETBI re. Cover Instructor Rate
17/08/2023	SOLAS	SOLAS acknowledging receipt of email 4/8/23 re. LMETB - Craft apprenticeship training - request for urgent additional capacity - LMETB Strategic opportunities for consideration in regard to Apprenticeship programs
18/08/2023	Education Research Centre - ERC	ERC forwarding counter signed ERC- LMETB - Data Sharing Agreement for the pilot MDLI-G
21/08/2023	BURC	BURC acknowledging receipt of signed agreement re. IFI Communities in Partnership Programme - Advanced Manufacturing Pathways Schools Project
23/08/2023	SOLAS	SOLAS acknowledging receipt of 3 Workshop Install - AMTCE Application and Business Case
23/08/2023	SOLAS	SOLAS acknowledging receipt of 3 Workshop Install - AMTCE Application and Business Case
25/08/2023	Sec BoM Ballymakenny College	Sec BoM Ballymakenny College requesting LMETB Nominees to Ballymakenny College BoM
29/08/2023	Boyne CS	BoM Minutes for meetings held on 9/5/23 & 13/6/23

01/09/2023	Coláiste de Lacy	Coláiste de Lacy re. Admissions Policy for Ratification & BoM Minutes 31/8/23
01/09/2023	TUI	TUI re. Allocation of Branches ETB to TUI Head Office Officials
01/09/2023	IPB	IPB re. FET Learner Personal Accident Cover Guidance 2023
04/09/2023	TUI	TUI re. Allocation of Branches ETB to TUI Head Office Officials - amended
05/09/2023	Athboy CS	Athboy CS Minutes of BoM Meetings 16/5/23; 3/7/23; 7/7/23
06/09/2023	PolyLoop CEO Ralf Alwani	PolyLoop CEO acknowledging receipt of Letter of Support - Peace Plus Concept Note Portview Trade Centre
06/09/2023	Ratoath College	Ratoath College - Ratified BoM minutes 6th June 2023
07/09/2023	SOLAS	SOLAS - Notice of Upcoming ESF Audit Authority Audit - LMETB
07/09/2023	SOLAS	SOLAS - Payment Advice Note from 06/09/2023
08/09/2023	SOLAS	SOLAS re. New EU Funding System
11/09/2023	O'Carolan College	O'Carolan College re. BoM Documentation Minutes 1/6/23 & 8/9/23 and Policies
11/09/2023	IAUETBs	IAUETBs re. LMETB Baseline Standard Review and Cyber Security Control Framework - Final
13/09/2023	Coláiste de Lacy	Sec BoM Coláiste de Lacy forwarding minutes of BoM of 13/9/23 and policies
15/09/2023	Enfield CC	Enfield CC Change of BoM Member Community Nominee 11/9/23 – Tom Curran
18/09/2023	ETBI	ETBI - Publication of Pay Circulars effective from October 2023
18/09/2023	SOLAS	SOLAS - Increased pay for staff in Community Training Centres and Local Training Initiatives
18/09/2023	ETBI	ETBBI re. CL 48/2023 Adoptive Leave Scheme for Special Needs Assistants employed in Recognised Primary and Post Primary Schools
18/09/2023	ETBI	ETBI re. CL 0047/2023 Adoptive Leave Scheme for Registered Teachers employed in Recognised Primary and Post Primary Schools
19/09/2023	DCEDIY	DCEDIY re. Payment Letter LMETB ETB Youth Grant Part 2
19/09/2023	DCEDIY	DCEDIY re. Payment Letter LMETB UBU Q4
19/09/2023	QQI	QQI Awards - Bulletin for Providers
20/09/2023	ETBI	ETBI - Department of Education - School Sector Climate Action Roadmap 2023 to 2030
25/09/2023	St. Ciarán's CS	St. Ciarán's CS Request Committee Nominee 25/9/23
26/09/2023	Chair of A&R Committee	Chair of A&R Committee, Peter McGrath - Minutes and Report of A&R meeting held on 7/7/23
27/09/2023	SOLAS	SOLAS re. Funding Position
28/09/2023	Dept. Environment Climate & Communications	Dept. Environment, Climate & Communications re. Reduce Your use 2023-2024 Campaign for public bodies
29/09/2023	Cllr. Andrea McKeivitt	Cllr. McKeivitt re. Vice Chair Resignation

- **Correspondence sent**

Date	Re:
20/07/2023	DOSD to APO CES & APO IT forwarding ETBI email 6/7/23 re. AI for Public Sector Bodies
26/07/2023	CE's Office to DoE acknowledging receipt of email 26/7/23 requesting response re. Any new financial irregularities
27/07/2023	CE's Office to LMETB Board Members re. DkIT Candidate Briefs BOARD Members DkIT Application process Autumn 2023
31/07/2023	CES to All Staff re. Gaelchultúr Certificate in Professional Irish for Public Sector - Enrolment for Autumn 2023 Training LMETB Admin
01/08/2023	CE's Office to DCEDIY acknowledging receipt of email advising Payment Letter LMETB UBU Q3
01/08/2023	CE's Office to Finance Committee re. School & FET Accounts June 2023 uploaded to Sharepoint
01/08/2023	Dir. Schools to Largy College extending sympathies on the loss of their two students
01/08/2023	DOSD to DoE responding to request re. Any new financial irregularities
04/08/2023	Dir FET to SOLAS re. LMETB Proposals for consideration regarding increased Apprenticeship capacity - Drogheda College
04/08/2023	Dir FET to SOLAS re. LMETB Strategic opportunities for consideration in regard to Apprenticeship programs
09/08/2023	APO Finance to DoE - submitting July 2023 Monthly Return
09/08/2023	CE's Office to LMETB Board re. ETBI Annual Conference 2023 - (27th - 28th September 2023)
15/08/2023	CE's Office to DoE submitting signed July 2023 Monthly Return
17/08/2023	DOS to School Leaders re. Application for Extension of HSCL Contract for One Academic Year
17/08/2023	CES to Educational Research Centre re. ERC -LMETB Data Sharing Agreement for pilot MDLI-G
18/08/2023	DOSD to DoE submitting completed authorisation for overdraft form re. OFI
18/08/2023	DOS to Sec BoM St. Ciarán's re. nominees to BoM
18/08/2023	DOSD's office to BURC forwarding signed Partnership Agreement re. IFI Communities in Partnership Programme - Advanced Manufacturing Pathways Schools Project
18/08/2023	APO Finance to DoE acknowledging receipt of email re. approval of overdraft sanction re. OFI
18/08/2023	CE's Office to LMETB Board Members re. LMETB Board self-assessment survey for 2023
18/08/2023	CE's Office to Board Members reminder re. ETBI Annual Conference 2023 - (27th - 28th September 2023)
21/08/2023	CE's Office to SOLAS re. 3 Workshop Install - AMTCE Application and Business Case
21/08/2023	CE's Office to SOLAS re. 7 Workshop AMTCE - Application and Business Case
22/08/2023	DOS to School Leaders re. Candidate Self Service Portal (CSSP) - 2023
22/08/2023	SS go Príomhoide le. An Tairseach Féinseirbhíse Iarrthóra (TFSI) - 2023
22/08/2023	CE's Office to SOLAS - submitting signed 3 Workshop Install - AMTCE Application and Business Case
22/08/2023	CE's Office to SOLAS - submitting signed 7 Workshop Install - AMTCE Application and Business Case
25/08/2023	CE's Office to Finance Committee re. School & FET Accounts July 2023

28/08/2023	CE's Office to DoE Acknowledging receipt of request re. submission of August Monthly Return due no later than Tuesday 7th September 2023
30/08/2023	CE's Office to Sec BoM Boyne CS acknowledging receipt of Boyne CS BoM Minutes
01/09/2023	DOS to School Leaders re. Post Primary Schools Partial Absences for Medical-related Service Appointments Arrangements for Post Primary Teachers
01/09/2023	DOS to School Leaders re. CL 00322023 Supervision and Substitution Scheme Opt-in for Principals and Deputy Principals with effect from 1 September 2022
01/09/2023	DOS to School Leaders re. Publication of Child Protection Procedures for Primary and Post Primary Schools (revised 2023)
01/09/2023	CE to TUI acknowledging receipt of notification re. Allocation of Branches ETB to TUI Head Office Officials
04/09/2023	CE's Office to TUI acknowledging receipt of amended notification re. Allocation of Branches ETB to TUI Head Office Officials
05/09/2023	DOS to School Leaders re. Special Needs Assistance Information Hub on Gov.ie
05/09/2023	Dir FET to SOLAS re. Budget 2023 Urgent request LMETB
06/09/2023	DOSD to PolyLoop CEO re. Letter of Support - Peace Plus Concept Note Portview Trade Centre
06/09/2023	APO Finance to DoE - Submitting August 2023 Monthly Return
07/09/2023	CE's Office to DoE acknowledging receipt of Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)
07/09/2023	DOSD to School Leaders re. School Meals Application Forms Signed & Verified and Closing Date for Department of Social Protection
07/09/2023	CE's Office to DoE submitting signed August 2023 Monthly Return
11/09/2023	CE's Office to DoE acknowledging receipt of email re. Return of unspent COVID-19 grants as at the end of the 2022/23 school year - due back by 30 September 2023
11/09/2023	DOSD to IAUETBs acknowledging receipt of email re. LMETB Baseline Standard Review and Cyber Security Control Framework - Final
11/09/2023	DOSD to DoE forwarding email for IAUETBs re. LMETB Baseline Standard Review and Cyber Security Control Framework - Final
11/09/2023	CE's Office to A&R Committee - Final Internal Audit Review Report re. Public Sector Cyber Security Baseline Standard Review
12/09/2023	CE's Office to Sec BoM St. Ciarán's CS Response to letter dated 1/9/23 confirming nominees BoM St. Ciarán's CS
13/09/2023	DOS to School Leaders re. Code of Professional Conduct for Teachers
16/09/2023	CE's Office to LMETB Board Members re. Profound Condolences following the death of Cllr. Damien O'Reilly
16/09/2023	CE's Office to All Staff re. Profound Condolences following the death of Cllr. Damien O'Reilly
18/09/2023	CE's Office to Sec BoM Coláiste de Lacy acknowledging receipt of email 8/9/23 re. minutes of BoM 13/9/23 & Policies
18/09/2023	CE's Office to SOLAS acknowledging receipt of email re. Increased pay for staff in Community Training Centres and Local Training Initiatives
19/09/2023	CE's Office to DCEDIY acknowledging receipt of email re. Payment Letter LMETB ETB Youth Grant Part 2
19/09/2023	CE's Office to DCEDIY acknowledging receipt of email re. Payment Letter LMETB UBU Q4
19/09/2023	DOS to School Leaders re. SPHE curriculum
20/09/2023	DOS to School Leaders re. Publication of Pay Circulars effective from October 2023

20/09/2023	CE's Office to DoE acknowledging confirmation of DoE sign off on the LMETB 2022 Annual & Chairpersons Comprehensive Reports
20/09/2023	Leave Management to All Staff re. New Circulars issued re Adoptive Leave for Teachers & SNAs employed in Primary and Post Primary Schools
25/09/2023	DOS to Primary Leaders re. CL 00392023 regarding the new Primary Mathematics Curriculum Imlitir 00392023 maidir leis an Curaclam Matamaitice na Bunscoile nua
26/09/2023	CE's Office acknowledging DoE Email re. DoE requesting submission of Q3 2023 Non-Teaching Staffing Returns before 3/10/23
26/09/2023	CE's Office acknowledging receipt of DoE email re. DoE requesting submission of September Monthly Return due no later than Friday 6th October 2023
28/09/2023	CE's Office acknowledging receipt of email re. revised Child Protection Procedures
29/09/2023	CE's Office acknowledging receipt of email from Cllr. McKevitt re. Vice Chair Resignation

• **Correspondence sent on foot of Board meeting held on 20th July 2023**

Date	Re:
27/07/2023	CE's Office to Dir. OSD re. OSD Matters
27/07/2023	CE's Office to Chair Land & Buildings Committee re. Minutes, Report & Recommendations of Land & Buildings Committee
27/07/2023	CE's Office to Finance Committee re. Minutes & Report of Finance Committee
27/07/2023	CE's Office to Chair Audit & Risk Committee re. Minutes of A&R Committee and MAPP & CPP
28/07/2023	CE's Office to Dir. FET re. Report, Membership of Committees/Boards, Minutes, Policies, MoU and Grants
28/07/2023	CE's Office to Dir. Schools re. Report, Minutes of School Board of Managements, Memberships of BoM, School Policies, Contributions & Proposal for LMETB Board re. Home Economics
28/07/2023	CE's Office to Elizabeth Gillen – Comhairle na nÓg nominee to LMETB Youth Work Committee
28/07/2023	CE's Office to Sec BoM Ó'Fiaich College re. Membership of Committees
28/07/2023	CE's Office to Sec Governing Body AMTCE re. Minutes AMTCE
28/07/2023	CE's Office to Chair Youth Work Committee re. Minutes & Committee Membership
28/07/2023	CE's Office to Sec BoM Coláiste Clavin re. BoM Minutes & School Policies
28/07/2023	CE's Office to Sec BoM Bush PP re. BoM Minutes, School Based Policies
28/07/2023	CE's Office to Sec BoM Coláiste na hInse re. BoM Minutes & School Policies
28/07/2023	CE's Office to Sec BoM Coláiste Ríoga re. BoM Minutes
28/07/2023	CE's Office to Sec BoM Dunshaughlin CC re. BoM Minutes & Policies
28/07/2023	CE's Office to Sec BoM Ratoath College re. BoM Minutes & School Policies
28/07/2023	CE's Office to Sec BoM St. Oliver PP re. BoM Minutes
28/07/2023	CE's Office to Sec BoM St. Peter's College re. BoM Minutes & School Policies
28/07/2023	CE's Office to Sec BoM Coláiste na Mí re. School Contributions
28/07/2023	CE's Office to Sec BoM O'Carolan College re. BoM Minutes, Memberships & School Contributions
28/07/2023	CE's Office to Sec BoM Ard Rí CNS re. BoM Minutes & Policies
28/07/2023	CE's Office to Sec BoM Ashbourne CNS re. BoM Minutes & School Policies

28/07/2023	CE's Office to Sec BoM Dunshaughlin CNS re. BoM Minutes & School Policies
28/07/2023	CE's Office to Sec BoM Faughart CNS re. BoM Minutes & School Policies
28/07/2023	CE's Office to Cllr. Bryan Reilly – LMETB nominee to BoM St. Ciaran's CS, Kells
28/07/2023	CE's Office to Cllr. Sarah Reilly – LMETB nominee to BoM St. Ciaran's CS, Kells
28/07/2023	CE's Office to Mr. Bill Sweeney – LMETB nominee to BoM St. Ciaran's CS, Kells
28/07/2023	CE's Office to Ms. Riona Gilroy – BoM nominee to BoM O'Carolan College
31/07/2023	Condolence Card/Letter sent to the Families of: Mr. William Bolger, Mr. John Higgins, Tomás Ó hEochaidh Uasal, Mrs. Sadie Eustace, Mr. Michael Collins, Mrs. Mary Brennan, Nahyan Javed, Mr. Pat Gleeson and Ms. Ger Buckley
31/07/2023	CE's Office to H. Loftus Ass. Sec. DoE re. request from LMETB to begin process of securing site and seeking planning permission for a 2 nd Post Primary school
31/07/2023	CE's Office to Fr. McEvoy PP re. the old National School in Moynalty
01/08/2023	CE's Office to Principal Bush PP re. Approval to extend Track as requested by Glenmore Athletic Club
11/08/2023	DOSD to DoE re. seeking retrospective approval for PLC bank overdraft
29/08/2023	CE's Office to Min. Harris DFHERIS - Letter on foot of LMETB BM 20/7/23 re. DCFE
07/09/2023	CE's Office to Min Harris' Office acknowledging receipt of email 7/9/23 & await response re. meeting request

CE invited questions and comments from members.

7. Committees and Reports

7.1 Director of Further Education and Training Report

CE referred members to the report of the Director of Further Education and Training.

The report of Director of Further Education and Training was noted.

7.1.1 Further Education and Training Committee/Board of Management Minutes

The minutes of the meeting of the AMTCE Board of Governance which took place on 7th June 2023 were noted.

The minutes of the meeting of the Board of Management of DCFE which took place on 7th February 2023 were noted.

It was resolved **R. 08/09/2023** to approve the minutes of the meeting of the Youth Work Committee which took place on 10th May 2023.

Proposed: Cllr. Kevin Meenan

Seconded: Cllr. Marianne Butler

It was resolved **R. 09/09/2023** to approve the minutes of the meeting of the Youth Work Committee which took place on 28nd June 2023.

Proposed: Cllr. Kevin Meenan

Seconded: Cllr. Marianne Butler

The minutes of the meeting of the Board of Management of Youthreach which took place on 22nd February 2023 were noted.

7.1.2 Membership of Committees

It was resolved **R. 10/09/2023** to approve the nomination of Mr. Colm McCourt as LMETB nominee to the Board of Management of Ó Fiaich College to replace Cllr. Andrea McKeivitt.

Proposed: Mr. Barry McCourt

Seconded: Cllr. Marianne Butler

It was resolved **R. 11/09/2023** to approve the nomination of Mr. Colm McCourt as LMETB nominee to the Youthreach Board of Management to replace the late Cllr. Damien O'Reilly.

Proposed: Mr. Barry McCourt

Seconded: Ms. Caroline Canny

It was resolved **R. 12/09/2023** to approve the nomination of Ms. Sheola Boshell of Meath Comhairle na nÓg to the Youth Work Committee to replace Ms. Siun Smith.

Proposed: Cllr. Marianne Butler

Seconded: Cllr. Maria Murphy

Cllr. Butler stated that there is a need for ETBI to review the guidelines for gender composition of Youth Work Committees.

7.1.3 Further Education and Training Policies

College/Centre	Policy
FET Centres	Draft FET Disciplinary Policy & Procedures for Learners Apr 2023
FET Centres	Draft FET Learner Charter Apr 23
FET Centres	Draft LMETB BL Guidelines May 2023
FET Centres	Draft LMETB BL Policy May 2023
FET Centres	Draft LMETB FET Learner Complaint-Procedure Apr 23
FET Centres	Draft LMETB FET Learner Contract Apr 23
FET Centres	Draft Learner Voice Network (LVN) Terms of Reference

The above policies were noted.

7.1.4 Proposed Contributions/Fees

There was no business under this heading.

7.1.5. Memorandum of Agreement (MoA)

The MoA with Dublin City University (DCU) was noted.

It was resolved **R. 16/09/2023** to approve the nomination of Mr. Tom Curran, as Board of Management nominee to the Board of Management of Enfield Community College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 17/09/2023** to approve the nomination of Mr. Dudley Farrell, as Board of Management nominee to the Board of Management of O'Carolan College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 18/09/2023** to approve the nomination of Ms. Maria Brady as female teacher nominee to the Board of Management of O'Carolan College replacing Ms. Carmel Quigley.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 19/09/2023** to approve the nomination of Mr. Francis Carroll as male parent nominee to the Board of Management of Ó Fiaich College replacing Mr. Peter Umeh.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 20/09/2023** to approve the nomination of Mr. Pairic Browne as Board of Management nominee to the Board of Management of Ó Fiaich College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 21/09/2023** to approve the nomination of Ms. Anne Frawley as Board of Management nominee to the Board of Management of Ó Fiaich College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 22/09/2023** to approve the nomination of Cllr. Nick Killian as LMETB nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Paul McCabe

Seconded: Cllr. Wayne Harding

Consideration of the nomination of an LMETB nominee to the Board of Management of Ratoath College to replace the late Cllr. Damien O'Reilly was deferred.

It was resolved **R. 23/09/2023** to approve the nomination of Cllr. Maria Murphy as LMETB nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Paul McCabe

Seconded: Cllr. Nick Killian

It was resolved **R. 24/09/2023** to approve the nomination of Ms. Tara English as female teacher nominee to the Board of Management of Ratoath College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 25/09/2023** to approve the nomination of Mr. Ben Dwyer as male teacher nominee to the Board of Management of Ratoath College replacing Mr. Kevin Farrell.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 26/09/2023** to approve the nomination of Ms. Kathryn Ryan as female parent nominee to the Board of Management of Ratoath College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 27/09/2023** to approve the nomination of Mr. Kenneth Carroll as male parent nominee to the Board of Management of Ratoath College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 28/09/2023** to approve the nomination of Mr. John Gunne as Bishop's nominee to the Board of Management of Ratoath College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 29/09/2023** to note the nomination of Ms. Siobhan Gilligan as Bishop's nominee to the Board of Management of Ratoath College replacing Ms Johanne Duignan.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 30/09/2023** to note the nomination of Fr. Gerry Stuart as Bishop's nominee to the Board of Management of Ratoath College.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 31/09/2023** to approve the nomination of Mr. Andrew McCullough as Board of Management nominee to the Board of Management of Scoil Uí Mhuirí replacing Mr. Eamonn Victory.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 32/09/2023** to approve the nomination of Ms. Aine Gorman as female teacher nominee to the Board of Management of Scoil Uí Mhuirí replacing Ms. Anna McCready.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 33/09/2023** to approve the nomination of Fr. Mark Mohan as Bishop's nominee to the Board of Management of St. Oliver Post Primary Oldcastle replacing Fr. Ray Kelly as Board of Management member and Chairperson.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 34/09/2023** to approve the nomination of Cllr. Maria Murphy as LMETB nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Cllr. Nick Killian

Seconded: Cllr. Wayne Harding

Consideration of the nomination of an LMETB nominee to the Board of Management of St. Peter's College, Dunboyne to replace the late Cllr. Damien O'Reilly was deferred.

Consideration of the nomination of an LMETB nominee to the Board of Management of St. Peter's College, Dunboyne to replace Mr. Tom O'Mahony was deferred.

It was resolved **R. 35/09/2023** to approve the nomination of Ms. Stephanie Birt as female teacher nominee to the Board of Management of St. Peter's College, Dunboyne replacing Ms. Ciara Doherty.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 36/09/2023** to approve the nomination of Mr. Peter Creaner as male teacher nominee to the Board of Management of St. Peter's College, Dunboyne replacing Mr. Glen Spratt.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 37/09/2023** to approve the nomination of Ms. Lucy O'Mahoney as female parent nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 38/09/2023** to approve the nomination of Mr. Niall Kelly as male parent nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 39/09/2023** to approve the nomination of Fr. Declan Kelly as Bishop's Nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 40/09/2023** to approve the nomination of Mr. Martin Long as Bishop's Nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 41/09/2023** to approve the nomination of Ms. Geraldine McWeeney as Bishop's Nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 42/09/2023** to approve the nomination of Ms. Gráinne Doyle as female teacher nominee to the Board of Management of Ard Rí CNS.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

It was resolved **R. 43/09/2023** to approve the nomination of Cllr. Maria Murphy as LMETB nominee to the Board of Management of Dunshaughlin Community National School replacing the late Cllr. Damien O'Reilly.

Proposed: Cllr. Paul McCabe

Seconded: Cllr. Nick Killian

It was resolved **R. 44/09/2023** to approve the nomination of Cllr. Gerry O'Connor as Chairperson of the Board of Management of Dunshaughlin Community National School replacing the late Cllr. Damien O'Reilly.

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Paul McCabe

Consideration of the nomination of an LMETB nominee to the Board of Management of Ashbourne Community School to replace former Cllr. Aisling O'Neill was deferred.

Consideration of the nomination of an LMETB nominee to the Board of Management of Ballymakenny College to replace Cllr. Wayne Harding was deferred.

Consideration of the nomination of an LMETB nominee to the Board of Management of Ballymakenny College to replace Senator Annie Hoey was deferred.

Consideration of the nomination of an LMETB nominee to the Board of Management of Ballymakenny College to replace Mr. Cormac Bohan was deferred.

7.2.3 School Based Policies:

School	Policy
Beaufort College	Admissions Policy 2024/25 Final
Beaufort College	Anti Bullying Policy 2023/24
Beaufort College	Code of Behaviour 2023/24
Beaufort College	Critical Incident 2023/24
Beaufort College	Safety Statement 2023/24
Bush PP	Admissions Policy 2024/25
Coláiste Chú Chulainn	Admissions Policy 2024/25
Coláiste Clavin	Admissions Policy 2024/25
Coláiste de Lacy	Admissions Policy V16 2023
Coláiste na Mí	Admissions Policy 2024/25
Coláiste Pobail Ráth Chairn	Polasaí Iontrála do 2024 2025
Coláiste Ríoga	Admissions Policy 2024/2025
Enfield CC	Admissions Policy 2024/25
O'Carolan College	Admissions Policy 2024/25
Ó Fiaich College	Admissions Policy 2024/25
Ó Fiaich College	Critical Incident Policy 2023/24
Ó Fiaich College	History Plan 2023/24
Ó Fiaich College	Science Policy 2023/24
Ó Fiaich College	Transition Year Policy 2023/24
Ó Fiaich College	Uniform Policy 2023/24
Scoil Uí Mhuirí	Admissions Policy 2024/25
St. Oliver PP	Admissions Policy and Admissions Notice 2024/25
St. Oliver PP	Anti-bullying Policy 2023
St. Oliver PP	Code of Behaviour 2023
St. Oliver PP	Critical Incident Management Policy 2023/24
St. Oliver's CC	Admissions Policy 2024/2025
Dunshaughlin CNS	Admissions Policy and Admissions Notice 2024/25
Joint Patronage Schools	
Ashbourne CS	Admissions Policy 2023/24
Boyne CS	End of School Year Report 2022/23
Boyne CS	Financial Accounts 1 st September 2021 – 31 st August 2022
St. Ciarán's CS	Admissions Policy 2023/24
St. Ciarán's CS	End of School Year Report 2022/23
St. Ciarán's CS	Accountants Report 1 st September 2021 – 31 st August 2022

The above policies were noted.

7.2.4 Proposed Contributions from Parents/Guardians for 2023-2024

School	Year Group	Proposed Amount
Scoil Uí Mhuirí	1 st , 2 nd , 3 rd , 5 th , 6 th Years & LCA	€150
Scoil Uí Mhuirí	Transition Year	€475

It was resolved **R. 45/09/2023** to approve the above contributions.

Proposed: Ms. Caroline Canny

Seconded: Ms. Siobhán Greer

8. OSD Matters

8.1 Human Resources Update

There was no report.

8.2 Minutes:

8.2.1 It was resolved **R. 46/09/2023** to approve the minutes of the Finance Committee meeting held on 22nd June 2023.

Proposed: Cllr. Paul McCabe

Seconded: Ms. Caroline Canny

8.2.2 It was resolved **R. 47/09/2023** to approve the minutes of the Audit and Risk Committee meeting held on 7th July 2023.

Proposed: Ms. Caroline Canny

Seconded: Ms. Siobhán Greer

8.2.3 It was resolved **R. 48/09/2023** to approve the minutes of the Gifts, Trusts and Scholarships Committee on foot of meeting held on 9th May 2023.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

8.3 Reports

8.3.1 It was resolved **R. 49/09/2023** to approve the report on foot of the Finance Committee meeting held on 22nd June 2023.

Proposed: Cllr. Maria Murphy

Seconded: Ms. Caroline Canny

8.3.2 It was resolved **R. 50/09/2023** to approve the report on foot of the Audit and Risk Committee meeting held on 7th July 2023.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

8.4 Memberships and Chairpersons of Boards/Committees

There was no business under this heading.

8.5 Policies and Documentation

8.5.1. Stock Report

8.5.2. Clean Desk Policy

8.5.3. Updated Gifts, Trusts and Scholarships Policy

8.5.4. Executive Orders

8.5.5. Updated Disposal of Fixed Assets Policy

The above documents were noted.

8.6 Gifts, Trusts and Scholarships

8.6.1 APO CES reported on behalf of the Gifts, Trust and Scholarships Committee in the absence of Cllr. Sheridan. APO CES advised that the Committee met on 4th September 2023 at which it approved minutes of the meeting held on 9th May 2023 and considered donations, scholarships, reports by the CE thereon and a draft updated Gifts, Trusts and Scholarships policy.

APO CES advised that the Committee resolved to recommend approval by the Board of the following donations:

1: Donation of €500 by Meath County Council at the behest of Cllr. Nick Killian to Dunshaughlin Community National School.

Details of the Donor Meath County Council at the behest of Cllr. Nick Killian

Details of the gift: €500

Purpose of the Gift: Towards provision of wellbeing and mindfulness classes for children

It was resolved **R. 51/09/2023** to approve the recommendation of the Gifts, Trusts and Scholarships Committee to approve the donation, subject to Ministerial approval.

Proposed: Cllr. Marianne Butler

Seconded: Ms. Siobhán Greer

2: Donation of €500 by Meath County Council at the behest of Cllr. Gerry O'Connor to Dunshaughlin Community National School.

Details of the Donor Meath County Council at the behest of Cllr. Gerry O'Connor

Details of the gift: €500

Purpose of the Gift: Towards provision of wellbeing and mindfulness classes for children

It was resolved **R. 52/09/2023** to approve the recommendation of the Gifts, Trusts and Scholarships Committee to approve the donation, subject to Ministerial approval.

Proposed: Cllr. Marianne Butler

Seconded: Ms. Siobhán Greer

3: Donation of €400 by Lunch Bag to Ard Ri Community National School

Details of the Donor: Lunch Bag (School lunch providers)

Value of the gift: €400

Purpose of the gift: For the benefit of the school

It was resolved **R. 53/09/2023** to approve the recommendation of the Gifts, Trusts and Scholarships Committee to approve the donation, subject to Ministerial approval.

Proposed: Cllr. Marianne Butler

Seconded: Ms. Siobhán Greer

APO CES advised that the Committee resolved to recommend approval by the Board of the following scholarships:

1: Meath County Council Gaeltacht Scholarship Scheme 2023 - scholarships to students in Coláiste na Mí, Dunshaughlin Community College, St. Peter's College Dunboyne, St. Oliver PP Oldcastle, Ratoath College, Coláiste na hInse, Coláiste Clavin and O'Carolan College Nobber.

Details of the donor: Meath County Council

Details of the scholarship: €150 for each residential scholarship. Eighteen scholarships with a total value of €2,700 were provided to pupils of LMETB schools.

Purpose of the scholarship: To assist students of DEIS schools to attend Irish language courses in the Gaeltacht

It was resolved **R. 54/09/2023** to approve the recommendation of the Gifts, Trusts and Scholarships Committee to approve the scholarships, subject to Ministerial approval.

Proposed: Cllr. Marianne Butler

Seconded: Ms. Siobhán Greer

2: DEIS Post-Primary Schools' Gaeltacht Initiative 2023 - scholarships to students in St. Oliver's Community College Drogheda, Scoil Uí Mhuirí Dunleer and O'Carolan College Nobber.

Details of the donor: Galway Roscommon ETB on behalf of the Department of Education

Details of the scholarship: Maximum of €850 for a three week course, €722 or 85% of value of the scholarship or the listed price of the chosen two week course, whichever is the lower. Eighteen scholarships with a total value of €12,990 were provided to pupils of LMETB schools.

Purpose of the scholarship: To assist in providing the opportunity to post-primary students attending schools attending DEIS schools to attend recognised Irish summer colleges.

It was resolved **R. 55/09/2023** to approve the recommendation of the Gifts, Trusts and Scholarships Committee to approve the scholarships, subject to Ministerial approval.

Proposed: Cllr. Marianne Butler

Seconded: Ms. Siobhán Greer

APO CES advised that the Committee resolved to recommend approval by the Board of the draft updated Gifts, Trusts and Scholarships policy.

8.6.2. Report of the Chief Executive under Section 24 of the 2013 ETB Act (Scholarships)

It was resolved **R. 56/09/2023** to approve the Report of the Chief Executive under Section 24 of the 2013 ETB Act.

Proposed: Cllr. Paul McCabe

Seconded: Ms. Siobhán Greer

8.6.3. Reports of the Chief Executive under Section 29 of the 2013 ETB Act (Gifts)

It was resolved **R. 57/09/2023** to approve the Report of the Chief Executive under Section 24 of the 2013 ETB Act.

Proposed: Ms. Siobhán Greer

Seconded: Ms. Caroline Canny

8.7 Data Breach Reports

Members noted the Data Breach Report.

8.8 Risk Management Report for Quarter 3, 2023

Members noted the Risk Management Report.

8.9 Compliance with Charities Governance Code in respect of 2022

It was resolved **R. 58/09/2023** that LMETB is fully in compliance with the requirements of the Charities Governance Code, noting that work is ongoing to ensure that it is displayed on all school and centre websites and social media pages.

Proposed: Ms. Siobhán Greer

Seconded: Cllr. Marianne Butler

9. Land and Buildings

9.1 Report on behalf of the Land and Buildings Committee

There was no report on behalf of the Land and Buildings Committee.

9.2 Leases/Licences/Short Term Rentals/Property

Licences

Consideration of new licences for:

9.2.1. Unit 7 Dunboyne Industrial Estate for Dunboyne College of FE

It was resolved **R. 59/09/2023** to approve the recommendation of the Land and Buildings Committee to enter into a licence for use of Unit 7 Dunboyne Industrial Estate for Dunboyne College of FE for two years from 1 September 2023.

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Marianne Butler

9.2.2. Unit 33, 34 and 35 Dunboyne Industrial Estate for Dunboyne College of FE

It was resolved **R. 60/09/2023** to approve the recommendation of the Land and Buildings Committee to enter into a licence for use of Unit 33, 34 and 35 Dunboyne Industrial Estate for Dunboyne College of FE for two years from October 2023.

Proposed: Cllr. Paul McCabe

Seconded: Cllr. Maria Murphy

9.2.3. Utopia Hair Salon for Ó Fiaich College

It was resolved **R. 61/09/2023** to approve the recommendation of the Land and Buildings Committee to enter into a licence for use of Utopia Hair Salon for Ó Fiaich College for academic year 2023/2024 for two days per week.

Proposed: Cllr. Paul McCabe

Seconded: Ms. Siobhán Greer

9.2.4. Enfield Celtic Football Club – Facility Sharing Agreement with Enfield Community Centre

It was resolved **R. 62/09/2023** to approve the recommendation of the Land and Buildings Committee to enter into a Facility Sharing Agreement with Enfield Community Centre the licence for use of for fifteen years for twenty-two hours per week for the school year.

Proposed: Ms. Caroline Canny

Seconded: Cllr. Marianne Butler

Short-Term Agreement (For Approval)

Consideration of renewal of Short-Term Agreement for:

9.2.5. Lifestyle Development Group (former Holy Family Centre) Ballsgrove, Drogheda

It was resolved **R. 63/09/2023** to approve the recommendation of the Land and Buildings Committee to renew the short-term agreement for use of Lifestyle Development Group (former Holy Family Centre) Ballsgrove, Drogheda for two years from August 2023.

Proposed: Ms. Siobhán Greer

Seconded: Cllr. Eileen Tully

9.2.6. Unit 14A Storage Dunboyne Industrial Park for Dunboyne College of FE

It was resolved **R. 64/09/2023** to approve the recommendation of the Land and Buildings Committee to renew the short-term agreement for use of Unit 14A Storage Dunboyne Industrial Park for Dunboyne College of FE for one year from September 2023.

Proposed: Cllr. Maria Murphy

Seconded: Ms. Siobhán Greer

9.3 Developments and updates on Land and Buildings recommended by Land and Buildings Committee

APO Land and Buildings briefed members on the report.

CE referred to the announcement this morning of the purchase by the State of more than five hundred acres of land at Dowth Hall and Demesne and welcomed it as a very positive development. CE noted that Ministers O'Brien and Noonan played key roles in the initiative and that it presents a tremendous opportunity for the region and country.

Members welcomed the announcement and paid tribute to CE for his role in it.

10. Any Other Business

As there was no other business, the CE extended his gratitude and best wishes to all, particularly to Cllrs. Harding and Murphy on their nominations as Chairperson and Deputy Chairperson respectively and brought the meeting to a conclusion.

SIGNED:


CATHAOIRLEACH

DATE:

16/11/2023